



November 2011

Siskiyou County Coop Newsletter

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Co-op Services include:

- ❖ Completion of Consolidated Application Parts I, II
- ❖ School Site Council Onsite Training
- ❖ Assistance with developing and monitoring District, Site, and Program Improvement plans including data analysis, goal setting, budget and program evaluation
- ❖ Participation in various SCOE Professional Development offerings to support Co-op Districts
- ❖ Categorical Program Monitoring (CPM) Support
- ❖ Categorical expenditure consultation
- ❖ Parent Involvement Training
- ❖ Parent Involvement Policy Development
- ❖ Assistance with Document Tracking Services
- ❖ Uniform Complaint Policy support
- ❖ Comparability Reports
- ❖ EIA Allocation Plan

Federal Program Monitoring (FPM)

Siskiyou County districts are included in Cycle A of the FPM process and are scheduled for on-line reviews in the 2012-13 school year. Districts will be notified in June 2012 if they have been selected for an on-line review.

Academic and fiscal factors that will be considered to select districts for on-site visits include:

- ❖ API
- ❖ Program Improvement
- ❖ Districts or COEs that received a large combined per pupil allocation under Title I, II, III, X (Homeless), CTE, EIA.
- ❖ Districts that have reported a large combined amount of carry-over funds under Title I, II, III and EIA on 2011-12 Consolidated Application

CALPADS

- ❖ Spring Census Day - March 1, English Learner and Immigrant Counts
- ❖ End of Year, Courses, Grades, Participants, Discipline

CALPADS and Assessments – IMPORTANT – Historical assessment data to be loaded into CALPADS in December or January. (CELDT, STAR, CAHSEE) This is new. Be sure to get student identification information when a student is enrolled and go to CALPADS to claim the student. This will allow you to check on CELDT administration and previous assessment information on a student who was formerly enrolled in another district.

CDE is moving towards including the Consolidated Application data on the free and reduced lunch figures in CALPADS. Make sure this is reported accurately in CBEDS in CALPADS.

DOCUMENT TRACKING SERVICES (DTS)

- ❖ All districts that contract with Document Tracking Services (DTS) will find that the information from their 2010-11 plans (SSDP, SPSA, LEAP, SARC, and School Safety Plan) has been rolled into the 2011-12 online templates.
- ❖ **NEW!!** Siskiyou County only is piloting use of the new PDF feature in DTS. Now you can save a pdf file of your Single School District Plan or Single Plan for Student Achievement just by clicking on the PDF button next to "View" in the "View Document Column."
- ❖ The 2010-11 plans have been archived and the 2011-12 templates are ready for revisions and edits.
- ❖ The **2011 School Accountability Report Card Input Form** is now available for update in Document Tracking Services. The Input Form includes **only** information in the SARC required for update by the **district and/or schools**. The rest of the data will be populated in the full SARC by Document Tracking Services as soon as the data is released by CDE, November 1.
- ❖ Please contact me when your SARC is complete and a pdf of the SARC will be sent for posting purposes.
- ❖ Completed SARC to be posted by February 1, 2012.
- ❖ If you need any assistance with the on-line templates please contact Martie at: 842-8415 or at mhagarty@siskiyoucoe.net

CATEGORICAL REMINDERS:

Title I, Compensatory Education

- ❖ District Parental Involvement Policy must be developed with parents and distributed to all parents.
- ❖ School Parental Involvement Policy must be developed with parents and distributed to all parents.
- ❖ School-Parent Compact- developed with parent input, distributed to parents, teachers, students.
- ❖ Title I Schoolwide Program- Annual meeting offered to all parents to inform them of the schoolwide program to provide services to at-risk students. This information can be provided at a Back to School meeting. Explain Title I/SCE and how parents can help at home. Parents can elect to have SSC represent them as the School Advisory Committee for SCE/EIA. This must be done every two years – place on agenda and document in minutes. Consolidate federal, state, and local funds to upgrade the entire educational program. Must have minimum 40% poverty rate.
- ❖ Title I Targeted Assistance Program- (Mt. Shasta ESD only), Annual meeting to be held to inform Title I parents of services available to support at-risk students. Parents can elect to have SSC represent them as the School Advisory Committee for SCE/EIA. Must set criteria for identifying “Title I student” and provide supplemental services. Students identified as failing or at risk of failing, not based on poverty.
- ❖ Assist parents in understanding standards and assessments, provide materials that help parents help their children, and to educate staff in working with parents.
- ❖ Analyze data, determine areas of need, determine instructional strategies, provide intervention for low-achieving students, monitor progress.

Title II, Professional Development, Improving Teacher Quality

- ❖ Conduct assessment of the need for professional development.
- ❖ Coordinate funds to train teachers to integrate technology into curricula and instruction.

English Learners

- ❖ Home Language Survey required at time of enrollment
- ❖ Assess English proficiency within 30 days of enrollment using CELDT.
- ❖ Schedule and complete testing for EL students within 30 days of enrollment, using CELDT, if new to California school. Annually reassess with CELDT by October 31 until Reclassified as Fluent English Proficient (RFEP).
- ❖ CELDT can be self-scored by CELDT administrator to determine CELDT language proficiency level and inform classroom teachers prior to receiving official CELDT scores.
- ❖ Assess Primary Language proficiency within 90 days of enrollment.
- ❖ Notify parents of proficiency results within 30 days following receipt of results of testing from the CELDT test contractor.
- ❖ Provide ELD instruction 30 minutes per day using the EL ancillary materials from the core ELA curriculum.
- ❖ Monitor reclassified pupils for two years.
- ❖ Maintain permanent record documentation regarding assessments, reclassification process and decision.
- ❖ Provide professional development to improve instruction and assessment of English learners.
- ❖ Sites with 21 or more EL students- ELAC required, Districts with 51 or more EL students- DELAC required.
- ❖ Hold regular ELAC or DELAC meeting/s to inform parents on how they can help their children attain English proficiency and meet academic standards.
- ❖ If an ELAC wishes to appoint the School Site Council (SSC) with the advisory responsibilities, they may vote to do so for a period of no more than 2 years to advise the following:
 - Development of Single School Plan,
 - Development of needs assessment,
 - Administration of the annual Language Census,
 - Making parents aware of the importance of regular school attendance.

Cash Balance Management

Title I and Title II - If you have a negative balance, report it, reporting a 0 balance is not necessarily good.

Economic Impact Aid

- ❖ EIA-SCE funds - provide supplemental services for low-achieving students.
- ❖ EIA-LEP funds - provide supplemental services for English Learners.
- ❖ Allocation for EIA-LEP as indicated on page 31 of the 2010-11 Consolidated Application should be included in SPSA, the 2011-12 EIA allocations will be included in 2011-12 Con App in January 2012.
- ❖ Every two years, SSC annually considers participating in the School Based Coordinated Program (SBCP). Document this in the agenda and approval of participating in SBCP in the minutes.

Categorical Programs website:

http://www.siskiyoucoe.net/users/fwalker/public_html/index.html

The **SCOE Co-op Binder**, a comprehensive resource for documents and information regarding the Federal and State categorical programs can be found at:

http://www.sisnet.ssku.k12.ca.us/users/fwalker/public_html/Co-opbinder.html

A **Pre-Authorization Form** is needed for:

Title I Resource 3010

SBCP (EIA) Resource 7250

A pdf of the pre-authorization form is available at:

http://www.siskiyoucoe.net/users/fwalker/public_html/Resources.html

The School Site Council should approve categorical expenditures. (This includes certificated and classified salaries.)

- ❖ The following funding sources are required in the Single Plan:
 - Title 1 (3010),
 - EIA (7090) and EIA LEP (7091) (which may be combined in School Based Coordination Program SBCP-7250).