

**Golden Eagle Charter School**  
**Phase 3 Reopening Plan for Students, Parents, Staff and Community**

Note: This plan may change as state and local guidelines change or the cases of COVID-19 in Siskiyou County increase.

PHASE 1	PHASE 2	PHASE 3	PHASE 4
<p>Distance Learning in place for all students.</p> <p>Student/ Educational Facilitator Meetings are held virtually or over the phone.</p> <p>Classes, tutoring etc. are held virtually.</p> <p>Only minimal staff allowed in GECS' buildings.</p> <p>No students, parents, or visitors allowed in buildings.</p> <p>School Breakfast is by pick-up.</p> <p>Face coverings, social distancing and symptom checks are required at all GECS' centers and offices.</p>	<p>Distance Learning in place for all students.</p> <p>Student/ Educational Facilitator Meetings are held virtually or over the phone.</p> <p>Classes, tutoring etc. are held virtually. There will be special considerations for in person support for high need students and students with disabilities.</p> <p>All GECS staff are allowed scheduled access to GECS' buildings.</p> <p>No students, parents, or visitors allowed in buildings.</p> <p>School Breakfast is by pick-up.</p> <p>Face coverings, social distancing and symptom checks are required at all GECS' centers and offices.</p>	<p>Distance Learning in place for any student that wants it. *</p> <p>Student/ Educational Facilitator Meetings are held virtually, over the phone, at a GECS' building, or an outdoor location** with social distancing and face coverings.</p> <p>Classes, tutoring, etc. will be held at GECS' Centers, as social distancing will allow, and/or virtually.</p> <p>All staff are allowed in GECS' buildings.</p> <p>Parents are allowed for Educational Facilitator/ Student Meetings. Other visitors are not allowed.</p> <p>School Breakfast is by pick-up or while attending classes and other educational activities at a center.</p> <p>Face coverings, social distancing and symptom checks are required at all GECS' centers and offices.</p>	<p>Distance Learning in place for any student that wants it. *</p> <p>Student/ Educational Facilitator Meetings are held virtually, over the phone, or at a GECS' building.</p> <p>Classes, tutoring, etc. will be held at GECS' Centers and/or virtually.</p> <p>All staff are allowed in GECS' buildings.</p> <p>Parents are allowed for Educational Facilitator/ Student Meetings. Other visitors are allowed as necessary.</p> <p>School Breakfast is offered while students are attending classes and other educational activities at a center.</p> <p>Face coverings may be worn by students, staff and visitors if they wish to do so.</p>

\* Distance learning is available in all phases. Even in phases where in-person learning is available, parents may choose distance learning if they feel that is best and safest for their child.

\*\* Outdoor meetings may be held if the air quality is not unhealthy for sensitive groups, unhealthy, or hazardous. See purpleair.com)

Remember, at Golden Eagle Charter, all students are considered independent study and may have their personalized learning plan adjusted to fit their needs and abilities.

### **PHASE 3 GECS Reopening Plan**

When the Siskiyou County Health Department declares that schools are open with modifications, California has lifted or relaxed the stay-home order to allow schools to physically reopen, and Siskiyou County is NOT on the County Monitoring List by the State of California for at least 14 days, Golden Eagle Charter School will allow employees to come to work and students to come to school facilities under these conditions:

#### **STUDENTS Phase 3**

- ★ Prior to coming to GECS, students will have their temperature checked at home and assess for symptoms of COVID-19. If they have a fever of 100.4 or higher, or a cough, shortness of breath, or a new loss of taste or smell, or have been in direct contact with someone who has COVID-19, they will stay home and should contact their medical provider.
- ★ Students that travel internationally must not return to school for 14 days and should self quarantine at home. It is recommended that students that travel out of the area, in the US, should also not return to school for 14 days.
- ★ When students arrive at school they will be screened for symptoms, including a temperature check.
- ★ All students must sign in and out (first and last name) when entering and leaving a GECS center or office.
- ★ Students will wear a face covering while at school. If a student doesn't have one, one will be provided. It may be removed to eat or drink.
- ★ Students will wash their hands upon arriving at school, or use hand sanitizer. Students will wash their hands frequently and thoroughly throughout the day, including before and after eating, after coughing or sneezing, after classes where they handle shared items, such as outside recreation, art, or shop, and before and after using the restroom.
- ★ Students will maintain a social distance of at least 6 feet from others while at school.
- ★ Students should bring a water bottle. Drinking fountains will only be used to fill water bottles.
- ★ Students will not share Chromebooks, headphones, pencils, pens, food, or any personal items, etc. Please bring your Chromebook and other supplies with you to school. Take your belongings home daily for cleaning and disinfecting.
- ★ Students will be assigned to cohorts that will be kept together while at school including during recess, lunch and PE.

### **PARENTS/GUARDIANS Phase 3**

- ★ Parents/Guardians may accompany their GECS student in GECS' buildings to:
  - Sign-in/out younger students, preferably outside.
  - Meet with their child's Educational Facilitator or Class Teacher.
  - Pick-up/Drop off student materials, assignments, and school breakfast.
- ★ Parents/guardians that travel internationally must not enter a GECS' building for 14 days and should self quarantine at home. It is recommended that parents/guardians that travel out of the area, in the US, should also not return to school for 14days.
- ★ In order to enter a GECS building, parents/guardians will be screened for symptoms of COVID-19, including a temperature check.
- ★ Sign in and out (first and last name) when entering and leaving a GECS center or office.
- ★ Parents/Guardians will wear a face covering while at school. If a parent/guardian doesn't have one, one will be provided.
- ★ Parents/Guardians will wash their hands upon entering a GECS' building, or use hand sanitizer.
- ★ No other family members or visitors are allowed in GECS' buildings.

### **Visitors Phase 3**

- ★ Generally, visitors are not allowed. An exception for delivery people, service repair etc. can be made. They must be free of symptoms and wear a face covering.

### **STAFF Phase 3**

- ★ Prior to coming to GECS, staff will check their temperature at home and assess for symptoms of COVID-19. If they have a fever of 100.4 or higher, or a cough, shortness of breath, or a new loss of taste or smell, or have been in direct contact with someone who has COVID-19, they will stay home and should contact their medical provider and their supervisor immediately.
- ★ Staff that travel internationally must not return to school for 14 days and should self quarantine at home. It is recommended that staff that travel out of the area, in the US, should also not return to school for 14 days.
- ★ When staff arrive at school they will self screen for symptoms, including a temperature check.
- ★ All staff must sign in and out (first and last name) when entering and leaving a GECS center or office.
- ★ Staff will wear a face covering while at school and anywhere else when interacting with students; this includes student/parent meetings, teaching classes, tutoring, working with

students etc. Staff will wear face coverings outside while in the presence of students. Staff will wear face coverings inside GECS buildings at all times, even while alone in an office, classroom, hallway, bathroom, etc. Teachers may wear a face shield while teaching students. Face shields will include a cloth drape attached across the bottom and tucked into the shirt. Face coverings may be removed to eat or drink, but this must be done in one sitting rather quickly.

- ★ Staff that handle or serve food or who screen others for symptoms should wear gloves. Staff that screen others will also wear a face covering and a face shield..
- ★ Staff will wash their hands upon entering a GECS' building, or use hand sanitizer. Staff will wash their hands frequently and thoroughly throughout the day, including before and after eating, after coughing or sneezing, after classes where they handle shared items, such as outside recreation, art, or shop, and before and after using the restroom.
- ★ Staff will maximize space between seating and desks/tables to at least six feet away from each other and for classroom arrangements. They should consider using partitions and markings on the floor to promote distancing. They will limit the number of people allowed in the building in order to allow for 6 feet of distance.
- ★ Staff will prioritize the use and maximization of outdoor space for student activities where practicable.
- ★ Staff will consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation.
- ★ Staff will develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.
- ★ Staff will minimize congregate movement through hallways and common spaces as much as practicable.
- ★ Staff will monitor students throughout the day for signs of illness and send anyone home with a fever of 100.4 degrees or higher, cough or other COVID-19 symptoms.
- ★ Teachers will have at least two weeks of emergency substitute plans in place in case of illness.

### GECS Phase 3

- ★ School breakfast, curriculum, school assignments, and student work can be picked up and dropped off **Tuesdays 3:30pm - 5:00pm** and **Fridays 8:30am - 10:00am** at:
  - Mt. Shasta 6-12: 2226 S. Mt. Shasta Blvd., Mt. Shasta
  - Yreka Learning Center: 1515 S. Oregon St., Yreka
- ★ Middle School and High School athletics will be cancelled for the fall of 2020.
- ★ Physical Education (PE) should be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.

- ★ In-person Field Trips will not be held.
- ★ Community Partner classes and lessons will not be held in person.
- ★ Band and choir practice and performances may not be held. Activities that involve singing must only take place outdoors or virtually..
- ★ Large student and community events will be held virtually (graduations, drama performances, etc.)
- ★ All buildings will be cleaned nightly and between cohorts.
- ★ Each building will have a designated isolation area for people exhibiting symptoms.

Note: Even though we are taking all the precautions we can, contracting COVID-19 at a GECS' center/building may still happen.

### **Face Covering Exemptions**

The following individuals are exempt from wearing a face covering and should consider wearing a face shield instead. (Face shields must include a cloth drape attached across the bottom and tucked into the shirt):

- People with a medical condition, mental health condition, or disability that prevents wearing a face covering.
- People who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- People while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from others.
- Students who are engaged in outdoor work or exercise (PE) when they are able to maintain a distance of at least six feet from others. Physical education (PE) and sports should be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.

When a face covering is temporarily removed, it should be placed in a clean paper bag (marked with the person's name) until it needs to be put on again.

### **Cleaning and Disinfecting Protocols**

#### **Cleaning**

- Custodial staff and any other workers who clean and disinfect the school site(s) must be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. Wash your hands immediately after, when cleaning and disinfecting.
- Each building/office should establish and maintain a cleaning schedule.
- Clean surfaces using soap and water, then use disinfectant.
- Practice routine cleaning of frequently touched surfaces including tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, tablets, touch computer screens, toilets, faucets, sinks, etc.

- Ensure proper ventilation during cleaning and disinfecting. Introduce fresh outdoor air as much as possible.

### **Disinfecting**

Disinfect surfaces using either:

- An [EPA-registered household disinfectant](#) that meets the criteria for use against COVID-19, following the instructions on the label.
- Diluted household bleach solutions (1/3 cup bleach:1gallon water) Leave solution on the surface for at least 1 minute.
- Alcohol solutions with at least 70% alcohol.

For soft surfaces such as carpeted floor, rugs, and drapes

- Clean the surface using soap and water or with cleaners appropriate for use on these surfaces.
  - Launder items (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.
- OR
- Disinfect with an [EPA-registered household disinfectant](#).
  - Vacuum as usual.

### **Cleaning and disinfecting the building if someone is sick**

- Close off areas used by the person who is sick.
- Open outside doors and windows to increase air circulation in the area.
- Wait 24 hours before you clean or disinfect.
- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, door knobs, desks, tables, etc.
- Vacuum and mop.
- Do not vacuum a room or space that has other people in it.
- Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.
- Once the area has been appropriately disinfected, it can be opened for use.
- Workers without close contact with the person who is sick can return to work immediately after disinfection.
- If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
- Continue routine cleaning and disinfection.

### **When cleaning**

- Staff will be trained on cleaning and disinfecting procedures and chemicals.
- When cleaning, staff should wear disposable gloves and a face covering, and if cleaning after someone is sick staff should wear disposable gowns.
- Wash your hands often with soap and water for 20 seconds.

### **Plan for When a Staff Member, Student or Visitor Becomes Sick**

- Each GECS center will have an isolation room or area to separate anyone who exhibits symptoms of COVID-19.

- Any students or staff exhibiting symptoms will immediately be required to wait in an isolation area, while wearing a face covering, until they can be transported home or to a healthcare facility, as soon as practicable. **Call 911 for serious injury or illness.**
- Symptoms of COVID-19 include:
  - Fever
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Fatigue
  - Muscle pain
  - Headache
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
  - New loss of taste or smell
- Advise the sick staff person or the parent of a sick student that the sick person must not return to school until they meet the CDC guidelines to discontinue home isolation. They should not return until self-quarantining for 14 days, they are fever free for 72 hours, have improving symptoms and do not have others in their household that are sick.
- Contact tracing will be used to identify students or staff members that may need to self-quarantine for 14 days.

### **Response to Positive Tests**

In accordance with the Siskiyou County Public Health Department guidance, when a student, teacher, or staff member or a member of their household tests positive for COVID-19 and has exposed others at the school the following will be implemented:

1. Notify the School Director, who will in turn notify the County Health Department immediately of any positive case of COVID-19, and exposed staff and families as relevant while maintaining confidentiality as required by state and federal laws.
2. Close off all areas used by an individual suspected of being infected and do not use before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before cleaning and disinfecting.
3. Sick staff members and students that test positive for COVID-19, will not return until they have met the CDC criteria to discontinue home isolation, including at least 3 days with no fever, symptoms have improved and at least 10 days since symptoms first appeared.
4. Ensure any students have access to distance learning and school breakfast.
5. In consultation with the local public health officials, the Director, or designee may consider whether school closure (or specific building closure) is warranted and length of time based on the risk level within the specific community as determined by the local public health officer.
6. The Director will follow the CDPH guidance for [Responding to COVID-19 in the Workplace](#) if any staff member tests positive for COVID-19.
7. In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19-positive individual was based will typically need to close temporarily as students or staff isolate.
8. Additional close contacts at school outside of a classroom should also isolate at home.
9. Additional areas of the school visited by the COVID-19-positive individual may also need to be closed temporarily for cleaning and disinfection.

