

Date: 02/1/2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

HAPPY CAMP UNION ELEMENTARY SCHOOL

Number of schools:

1

Enrollment:

100

Superintendent (or equivalent) Name:

Derek Cooper

Address:

114 Park Way

Phone Number:

530-493-2267

City

Happy Camp

Email:

dcooper@happycamp.k12.ca.us

Date of proposed reopening:

August 27th, 2020

County:

Siskiyou

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Elementary

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Derek Cooper, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Cohorts have been established per grade level.

If you have departmentalized classes, how will you organize staff and students in stable groups?

No departmentalized classes.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

No electives that are different than the cohort groups/classes

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Students line up 6 feet away from each other when entering school and temp checked. Students are separated during lunch by cohorts and when they are eating on the cafeteria tables.

X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be and enforced for staff and students.satisfied

All students are encouraged to wear face coverings. All students 3-8th grade are required as well as all staff.

X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

All visitors/staff/students are screened before entering the school buildings, they are asked questions of symptoms and temp checked. Ill students are sent to the office and or the nurse's room to be screened a second time. All precautions are met, the person who attends the "ill" student wears all the appropriate attire

and cautions. Students parents are called and student is sent home, following the Covid requirements or general sickness.

X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

All hand washing stations/bathrooms are cleaned every hour. Hand sanitizer is available in all classrooms as well as when students/staff or visitors arrive at school.

X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Because we are a small school, the superintendent has been assigned to report. We have not had any confirmed positive cases with any students who are in-class or staff members.

X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

All students are in cohorts during in-class instruction, students also stay in their cohort during recess and lunch time. The school has enough restrooms to accommodate each cohort.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

We have multigrade classroom/cohorts because of the schools ADA.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

Staff and Families have been given the training or opportunity to see the re-opening plan before we started school in August of 2020. All updates and or changes that have happened or been required have been announced or gone over during staff meetings, or have been available.

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Because of our small community/ADA or staffing, we have direct communication with the staff member of family about any Covid related issue. Our school nurse is also informed and is a part of all Covid related issues.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

- X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Because of our small community/ADA or staffing, we have direct communication with the staff member of family about any Covid related issue. Our school nurse is also informed and is a part of all Covid related issues.

Planned student testing cadence. Please note if testing cadence will differ by tier:

[Redacted]

- X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

- X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Superintendent communicates by the use of a "all call system" and also in a phone app.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Happy Camp Union Elementary School opened August 27th 2020.

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: [Redacted]

Date: [Redacted]

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: [Redacted]

Date: [Redacted]

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

[Redacted]

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Siskiyou. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Happy Camp Union Elementary School opened August 27th 2020 for in-person classes with a tiered system approved by the School Board.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)