

**SISKIYOU COUNTY OFFICE OF EDUCATION**  
**AUTHORIZATION FOR LIVESCAN**  
*(To be completed by requesting school district.)*

Schedule LiveScan appointments on the SCOE Human Resources webpage [Human Resources / LiveScan Appointment Calendar \(siskiyoucoe.net\)](https://www.siskiyoucoe.net/human-resources/live-scan-appointment-calendar)

Applicants must bring this completed Authorization for LiveScan form, completed Request for LiveScan Service Form, Government Identification and payment to their appointment.

**REQUESTING DISTRICT INFORMATION**

Requesting District: \_\_\_\_\_

Authorized by: \_\_\_\_\_

Signature of Authorizing Agent: \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Position: \_\_\_\_\_

Certificated or Classified: \_\_\_\_\_

**SERVICE RATES**

\$32 - Department of Justice (DOJ)

\$17 - Federal Bureau of Investigation (FBI)

\$23 - SCOE

**SERVICE REQUESTED**

- Certificated \$55 (DOJ, SCOE)
- Classified \$72 (DOJ, FBI, SCOE)
- Charter School Personnel \$55 (DOJ, SCOE)

**PAYMENT OPTIONS**

- District to be invoiced. Purchase Order # \_\_\_\_\_
- Applicant to pay at time of LiveScan. *(For cash payments, exact amount is required.)*

Please contact Joshua Stanshaw [jstanshaw@siskiyoucoe.net](mailto:jstanshaw@siskiyoucoe.net) or Joy Torres [jtorres@siskiyoucoe.net](mailto:jtorres@siskiyoucoe.net) for assistance.