



Kermith R. Walters
County Superintendent

SISKIYOU COUNTY OFFICE OF EDUCATION

EMPLOYMENT OPPORTUNITY

POSITION:	Occupational Therapist
LOCATION:	Siskiyou County
ASSIGNMENT:	The position is 8 hours a day, 5 days a week during the school year, and is within the California Schools Employees Association, Chapter 611 Bargaining Unit.
SALARY:	\$27.77 to \$43.07 per hour (placement dependent upon experience)
BENEFITS:	Health and dental insurance for employee and dependents are provided with an employee contribution above an established cap. Permanent or probationary employees employed for 8 hours per day/full-time or who receive 100% of the employer's contribution for insurance must participate in the insurance programs. A life insurance policy on the employee for \$10,000 and Air Ambulance Service for employee's household are provided at no cost to employee. The employee participates in the Public Employees Retirement System.
APPLICATION DEADLINE:	Open until filled

JOB SUMMARY:

The School Occupational Therapist provides occupational therapy assessment, consultation to school personnel and/or direct treatment to children from birth to age 22 who qualify for occupational therapy; works with special education teams in identifying services needed for special education. The School Occupational Therapist works under the immediate supervision of a Program Manager/Principal.

DUTIES AND RESPONSIBILITIES:

- Evaluates students using standardized and non-standardized tests and observes activities that involve motor tasks, sensory processing and functional skills.
- Evaluates sensory impairments and perceptual motor skills and makes recommendations to staff regarding methods and information to improve functional skills in the classroom.
- Evaluates abnormal patterns of posture and movement and instructs teachers in positioning and handling techniques for improved function.

- Collaborates with multi-disciplinary team members in the special education program to identify educational methods, needs and services for students.
- Assists teachers in developing functional and achievable motor goals in the educational setting for the Individualized Educational Plan (IEP); provides reports for use in IEP committees, attends IEP meetings as required and maintains progress notes on student records.
- Trains classroom staff on body mechanics and lifting safety as it pertains to specific students, equipment, and environments.
- Provides consultation at various school sites; provides inservices to school personnel.
- Coordinates with California Child Services (CCS) for Medical Therapy Clinic (MTC) related services.
- Learns new skills as needed to address students' changing physical and educational needs.
- Acts as a liaison between Siskiyou County Office of Education (SCOE) and CCS, Far Northern Regional Center (FNRC), and various specialty medical agencies.
- Acts as liaison between SCOE and various medical equipment supplies and non-school service agents.
- Submits purchase order requests and maintains an inventory of Low Incidence and Assistive Technology Advisory Committee (ATAC) equipment.
- Participates in ATAC and the Siskiyou County Office of Education's Safety Committee.
- Maintains documentation as required for complying with administrative policies and state and federal laws and regulations.
- Attends meetings and conferences.
- Performs related duties as assigned or specific to current departmental assignment.

ABILITY TO

- Use a variety of modern methods, techniques, and practices in occupational therapy.
- Effectively communicate occupational therapy treatment techniques and goals to teachers, parents and other program staff and school district personnel.
- Properly use and care for the materials, supplies, and equipment used in performing services as an occupational therapist.
- Quickly acquire knowledge of operations, terminology, and programs of special education.
- Provide inservice training and occupational therapy.
- Establish and maintain effective working relationships.
- Meet schedules and timelines; plan and organize work.
- Work independently with little direction.
- Work confidently with discretion.
- Use a computer for research and Special Education documentation.
- Maintain records and prepare reports.

QUALIFICATIONS

- Graduation from an accredited program in occupational therapy
- Currently registered with the National Board Certification in Occupational Therapy (EC 3051.6)
- Holds a valid California License for Occupational Therapists
- Knowledge of principles and practices of occupational therapy

- Knowledge of assessment tools, treatment approach and adaptive equipment and assistive technology for children with different types of cerebral palsy, neuromuscular disease, orthopedic conditions, genetic syndromes and other developmental and sensory processing disabilities
- Knowledge of physical, intellectual, social and emotional growth patterns of students
- Knowledge of pediatric occupational therapy
- Knowledge of sensitivity to the unique differences and needs of disabled students and their parents
- Excellent oral and written communication skills
- Possess current CPR card
- Possess a valid California Drivers License
- Ability to meet background clearance criteria through live scan fingerprinting

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- Lift with assistance, move and position a disabled person up to age 22 weighing approximately 150 pounds; must lift 50 pounds without assistance.
- This type of work involves sitting, running, walking, standing bending, kneeling, squatting, lifting, and transferring for floor activities.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, and manual dexterity to use and operate therapy related equipment, and handle and work with various materials and objects important to this job.
- This type of work requires sufficient mobility to move about the county office and other sites as may be required.

REASONABLE ACCOMMODATION

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job under the provisions of the Americans with Disabilities Act.

PROCEDURE:

Submit online application, current resume, three letters of professional recommendation and a letter of interest/introduction at <https://www.edjoin.org>