

# School Site Council Document Overview

## Leeanna Rizzo – Siskiyou County Co-op Director



**CON APP – Consolidated Application:** Co-op Director completes these documents and sends a copy to the district.

- **CARS Spring Report** - June 30 – Apply for categorical funding (State & Federal) – Requires School Advisory and Board Approval
- **CARS Winter Report** - January 30 – Report expenditures and other data regarding student counts. Report Title II expenditures.

### **Parent/Student Compact**

Involve parents and families as equal partners in deciding what needs to be included in the compact. Certain elements are specified in the ESEA federal law (Title I) and in the state law (AB 1334).

Reasons for having a parent/student compact are:

- It is a visible statement of teamwork between the school and the home.
- Builds a sense of partnership between parents and teachers.
- Helps children acknowledge what parents are doing to assist them in their learning.
- Includes specific behaviors, which have been shown by recent research to increase success in school.
- Helps establish uniform support for children in the school community.
- Gives parents leverage with their children.

Co-Op Director will provide you with sample compacts upon request.

### **Plans, Plans, and More Plans**

- **LCAP (Local Control Accountability Plan)** required under LCFF
- **LCAP Federal Addendum** together with the LCAP and the Con App meet federal ESSA requirements for the **LEA Plan (LEAP)**
- **SPSA (School Plan for Student Achievement)** required to meet state categorical requirements

\*\*For single-school districts the requirements of the SPSA may be incorporated into the LCAP, providing all requirements are met, thus eliminating redundancy.

### **Local Control Accountability Plan (LCAP)**

The district must seek input from stakeholders within the district. In a single-school district, the Site Council *may* be tasked with reviewing and providing feedback for the development of the LCAP before it is sent to the school board for approval. For larger districts with multiple schools, a representative from the SSC may be asked to attend the District LCAP committee or review the

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LCAP to provide input. The LCAP must align with each of the School Plan for Student Achievement (SPSA).

### **SPSA- School Plan for Student Achievement**

**(to be reviewed and revised annually and aligned with LCAP)**

CDE provides A Guide and Template for the School Plan for Student Achievement  
Legislation established the following eight requirements for school plans:

1. “„school site councils have developed and approved a plan...”
2. “...school plans must be developed "with the review, certification, and advice of any applicable school advisory committees...”
3. Any plans required by programs funded through the Consolidated Application and ESSA Comprehensive Support & Improvement must be consolidated into a single plan.
4. The content of the plan must be aligned with the district Local Control Accountability Plan (LCAP).
5. School goals must be based upon an analysis of verifiable state data and the English Language Development test, and may include any data voluntarily developed by districts to measure student achievement.
6. The plan must be "reviewed annually and updated...”
7. Plans must be reviewed and approved by the governing board....”
8. The plan must address how Consolidated Application funds will be used to improve the academic performance of all students to the level of the performance goals.

#### **The following actions are required of the school site council:**

- Step One: Analyze Student Achievement Data
  - School Vision, Mission, Profile, SARC
  - Analyze Student Performance
  - Analyze Instructional Program
- Step Two: Measure Effectiveness of Current Improvement Strategies Using State Tools to Determine Critical Causes of Student Underachievement
- Step Three: Identify Achievement Goals and Key Program/Improvement Strategies that Align with the District LEA Plan
- Step Four: Define timelines, Personnel Responsible, Proposed Expenditures and Funding Sources to Implement the Plan
- Step Five: Recommend the SPSA to the governing board for approval
- Step Six: Implement the Plan
- Step Seven: Monitor Implementation

The SPSA is a living document and the revision process is on-going and cyclical, the templates are optional tools.

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### **SARC (School Accountability Report Card)**

Review and update the School Accountability Report Card annually. Must be completed and sent to CDE by February 1.

### **School Safety Plan**

Site Councils are tasked with reviewing and recommending necessary changes to the Safety Plan before recommending to the Governing Board for approval.

### **FPM Review – Federal Program Monitoring**

Federal Program Monitoring is a process that provides for a cycle of continuous monitoring and improvement. The FPM Review monitors selected local educational agencies (LEAs) for compliance with categorical program and fiscal requirements every two years.

CDE will request a copy of the current SPSA, LCAP, and LCAP Federal Addendum 30 days prior to the visit. Evidence of compliance may be obtained through document review and confirmed through observations or interviews with administration, staff, parents, students and School Site Council. The Co-op Director provides training and assistance throughout the FPM process.