

Federal Administrative Exhibit

Special Education Local Plan

FAE 10

INDIVIDUAL SERVICE PLAN FORMS

The following documents are included:

- Certification of Parent Decision not to Enroll in Public School
- Private School Service Questionnaire
- Consultation Meeting with Private School
- Letter of Services Determination
- Affirmations
- ISP Form
- Private School Related Law

See the current year SELPA Binder for ISP forms and directions.



Siskiyou County Office of Education

*Providing a Menu of Powerful Services to Schools and Communities
Supporting the Learning Goals of Each Child and Family*

Board of Education

Harriet Alto
Jonathon Andrus
Sherry Crawford
William Enos
Brandon Fawaz
Jess Gonzales

Kermith R. Walters
Superintendent of Schools

CERTIFICATION OF PARENT DECISION NOT TO ENROLL IN PUBLIC SCHOOL

Parents of, (Insert name of student) hereby certify that we are not interested in enrolling our child, (Insert name of student), in the (Insert District name) District. We are not interested in the development of an IEP for our child or in the District's offer of a free appropriate public education. We are only interested in a Service Plan from the Local Education Agency, (Insert name of LEA), which is the district where, (Insert name of private school), the private school in which we are unilaterally placing our child, is located.

We have received the Siskiyou County SELPA Notice of Parents' Rights and we understand the notice.

Parent's Signature

Date

Print Name

cc: SELPA Office

Return to: Siskiyou County Office of Education
609 South Gold Street, Yreka, CA 96097

SISKIYOU COUNTY SELPA PRIVATE SCHOOLS SERVICE QUESTIONNAIRE

Name of private school _____

Name of person responding _____

Title of person responding _____

Address and phone number of school _____

School district in which Private School is located _____

State Certification # provided by California Department of Education _____

As of December 1, (*insert year*) Use date of most recent December 1 pupil count

Total number of students attending: _____

Total number of students attending who are suspected of having a disability: _____

Total number of students attending who have been identified as students with disabilities including 504 students: _____

Number of students attending who have Individualized Educational Plans (IEP): _____

Total number of students attending who have Individual Service Plans (ISP): _____

Please specify the number of students in each disability category currently enrolled in your school who are suspected of having a disability which appears to be adversely impacting their education:

Speech Impaired _____ Health Impaired _____

Learning Disability _____ Deaf _____

Mildly Mentally Retarded _____ Deaf-Blind _____

Moderately Mentally Retarded _____ Hard of Hearing _____

Severely Mentally Retarded _____ Visually Impaired _____

Autistic _____ Blind _____

Orthopedically Impaired _____ Seriously Emotionally Disturbed _____

Please specify the number of students in each disability category currently enrolled in your school who have current IEPs/ISPs.

Speech Impaired _____ Health Impaired _____

Learning Disability _____ Deaf _____

Mildly Mentally Retarded _____ Deaf-Blind _____

Moderately Mentally Retarded _____ Hard of Hearing _____

Severely Mentally Retarded _____ Visually Impaired _____

Autistic _____ Blind _____

Orthopedically Impaired _____ Seriously Emotionally Disturbed _____

DESCRIPTION OF CURRENT SERVICES

Please describe the services students with disabilities who have IEPs/ISPs are receiving:

Please list suggestions that you may have to assist the SELPA in planning services. –

Suggestions: _____



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Consultation Meeting Regarding Parentally Placed Private School Students with Disabilities.

Date _____

Time _____

Place _____

Representative of the _____ (insert district name)
the _____ school(s) _____ and _____ parent (s) _____ held a
meeting to consult regarding the provision of special education services to parentally
placed children with disabilities in private schools.

AGENDA

- 1. Introductions
- 2. Legal Requirements of IDEIA, 2004 (PS 1a)
- 3. Child Find
 - Criteria for special education eligibility
 - Referral procedures for special education
- 4. Child Count
 - December 1 prior year pupil count
- 5. Determination of proportionate share (Administrative Regulations)
- 6. Consultation Process (Administrative Regulations)
- 7. Provision of Service discussed:
 - Types and models of service delivery for the _____ school year
 - Decision making and private school notification
- 8. Disagreements about service: LEA will submit a written explanation to the private school of decision(s) in cases of disagreement on provision or type of services



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(Insert date)

(Insert - Private School Name)
(Address)
(City, State, zip)

Dear: *(Insert Private School contact name)*

After consulting with representatives of private schools and parents of parentally placed private school children with disabilities, the SELPA on behalf of the LEAs determined that the following services meet the prioritized needs of the eligible private school students with disabilities ages 3-22 who are enrolled in a private school in the Siskiyou County SELPA.

Sincerely,

Connie McCoy, Associate Superintendent
SELPA Director

CM/tr



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Affirmations

On (enter date), the (district name) held a meeting to discuss the special education service needs of parentally placed private school students with disabilities. Private school representatives and parental representative were invited to participate in meaningful and timely consultation. Consultation occurred on the following items:

- Child Find Activities and Process
- Proportionate Funding Formula
- Child Count
- Consultation Process
- Special Education services to be provided in the upcoming school year, including, but not limited to:
 - Type of special services to be provided
 - Extending the offering of special education services (FAPE)
 - Frequency of the special services
 - Location(s) where the special education services may be delivered
 - District contact personnel for each of the special education services

Please check the appropriate box:

- I was able to attend and participated in the meeting
- I was not able to attend
- Comments:

Name and Title of Representative of Private School

(date)

Received By: Connie McCoy, SELPA Director

(date)

SISKIYOU COUNTY OFFICE OF EDUCATION
Private School Service Plan

Meeting Date _____
Annual Review Date _____
Three Year Assessment Date _____
Eligibility Code _____

Student Name _____ Gender M F Birthdate _____ CA _____

Address (city, state, zip) _____

Social Security Number _____

Parent/Guardian _____ Home Phone _____ Work Phone _____

Primary Language of Home _____

Private School Address _____

Summary of Assessment Results and Eligibility Determination: _____

Pursuant to 20 USC Sec. 612 (a)(10) (IDEIA 04), the Local Education Agency (LEA) will provide special education services(s) as outlined below for the student while enrolled private school:

Goals and objective to be addressed: _____

Description of Service Plan: (This statement includes any services, supports, classroom accommodations and/or modification frequency and location of service to be delivered.) _____

Evaluation Plan/Review Date: (Description of methods used to access student progress and approximate review date.) _____

The Special Education Service Plan is a statement of the special education services that will be provided while the student is enrolled by their parents in private schools or facilities. The school district has made available an Individualized Education Program (IEP) including free and appropriate public education (FAPE) on _____ (see attached); however, I do not intend to place my child in a public school in order to receive special education services. I have been informed of my PARENT RIGHTS in accordance with the IEP and have received a copy of this information. I plan to voluntarily place my child in a private school at my own expense and consent to this Services Plan. I agree that the District has no responsibility for the costs of the private school placement. The services to be provided under the Services Plan have been determined by the district as provided under Section 300.132 in consultation with representatives of private school children with disabilities. A prorated share of federal funds has been identified to fund such services as required by Section 300.133. I also understand that enrollment in the public school is always an available option.

Parent Signature Date

Parent Signature Date

Administrator Date

Special Education Teacher Date

Teacher Date

Other Date

Private School Related Law

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PUBLIC LAW 108-446-Dec. 3, 2004

(10) Children in private schools.--

A) Children enrolled in private schools by their parents.--

i) In general.--To the extent consistent with the number and location of children with disabilities in the State who are enrolled by their parents in private elementary schools and secondary schools in the school district served by a local educational agency, provision is made for the participation of those children in the program assisted or carried out under this part

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by providing for such children special education and related services in accordance with the following requirements, unless the Secretary has arranged for services to those children under subsection (f):

I) Amounts to be expended for the provision of those services (including direct services to parentally placed private school children) by the local educational agency shall be equal to a proportionate amount of Federal funds made available under this part.

II) In calculating the proportionate amount of Federal funds, the local educational agency, after timely and meaningful consultation with described in clause (iii), shall conduct a thorough and complete child find process to determine the number of parentally placed children with disabilities attending private schools located in the local educational agency.

III) Such services to parentally placed private school children with disabilities may be provided to the children on the premises of private, including religious, schools, to the extent consistent with law.

IV) State and local funds may supplement and in no case shall supplant the proportionate amount of Federal funds required to be expended under this subparagraph.

V) Each local educational agency shall maintain in its records and provide to the State educational agency the number of children evaluated under this subparagraph, the number of children determined to be children with disabilities under this paragraph, and the number of children served under this paragraph.

ii) Child find requirement.--

I) In general.--The requirements of paragraph (3) (relating to child find) shall apply with respect to children with disabilities in the State who are enrolled in private, including religious, elementary schools and secondary schools.

(II) Equitable participation.--The child find process shall be designed to ensure the equitable participation of parentally placed private school children with disabilities and an accurate count of such children.

(III) Activities.--In carrying out this clause, the local educational agency, or where applicable, the State educational agency, shall undertake activities similar to those activities undertaken for the agency's public school children.

(IV) Cost.--The cost of carrying out this clause, including individual evaluations, may not be considered in determining whether a local educational agency has met its obligations under clause (i).

(V) Completion period.--Such child find process shall be completed in a time period comparable to that for other students attending public schools in the local educational agency.

iii) Consultation.--To ensure timely and meaningful consultation, a local educational agency, or where appropriate, a State educational agency, shall consult with private school representatives and representatives of parents of parentally placed private school children with disabilities during the design and development of special education and related services for the children, including regarding--

(I) the child find process and how parentally placed private school children suspected of having a disability can participate equitably, including how parents, teachers, and private school officials will be informed of the process;

(II) the determination of the proportionate amount of Federal funds available to serve parentally placed private school children with disabilities under this subparagraph, including the determination of how the amount was calculated;

(III) the consultation process among the local educational agency, private school officials, and representatives of parents of parentally placed private school children with disabilities, including how such process will operate throughout the school year to ensure that parentally placed private school children with disabilities identified through the child find process can meaningfully participate in special education and related services;

(IV) how, where, and by whom special education and related services will be provided for parentally placed private school children with disabilities, including a discussion of types of services, including direct services and alternate service delivery mechanisms, how such services will be apportioned if funds are insufficient to serve all children, and how and when these decisions will be made; and

(V) how, if the local educational agency disagrees with the views of the private school officials on the provision of services or the types of services, whether provided directly or through a contract, the local educational agency shall provide to the private school officials a written explanation of the reasons why the local educational agency chose not to provide services directly or through a contract.

iv) Written affirmation.--When timely and meaningful consultation as required by clause (iii) has occurred, the local educational agency shall obtain a written affirmation signed by the representatives of participating private schools, and if such representatives do not provide such affirmation within a reasonable period of time, the local educational agency shall

forward the documentation of the consultation process to the State educational agency.

v) Compliance.--

I) In general.--A private school official shall have the right to submit a complaint to the State educational agency that the local educational agency did not engage in consultation that was meaningful and timely, or did not give due consideration to the views of the private school official.

(II) Procedure.--If the private school official wishes to submit a complaint, the official shall provide the basis of the noncompliance with this subparagraph by the local educational agency to the State educational agency, forward the appropriate documentation to the State educational agency. If the private school official is dissatisfied with the decision of the State educational agency, such official may submit a complaint to the Secretary by providing the basis of the noncompliance with this subparagraph by the local educational agency to the Secretary, and the State educational agency shall forward the appropriate documentation to the Secretary.

vi) Provision of equitable services.--

(I) Directly or through contracts.--The provision of services pursuant to this subparagraph shall be provided--

aa) by employees of a public agency; or

bb) through contract by the public agency with an individual, association, agency, organization, or other entity.

(II) Secular, neutral, nonideological.--Special education and related services provided to parentally

placed private school children with disabilities, including materials and equipment, shall be secular, neutral, and nonideological.

vii) Public control of funds.--The control of funds used to provide special education and related services under this subparagraph, and title to materials, equipment, and property purchased with those funds, shall be in a public agency for the uses and purposes provided in this title, and a public agency shall administer the funds and property.

B) Children placed in, or referred to, private schools by public agencies.--

i) In general.--Children with disabilities in private schools and facilities are provided special education and related services, in accordance with an individualized education program, at no cost to their parents, if such children are placed in, or referred to, such schools or facilities by the State or appropriate local educational agency as the means of carrying out the requirements of this part or any other applicable law requiring the provision of special education and related services to all children with disabilities within such State.